


Business Affairs
Division of Environmental Health & Safety
Facility/Fire Safety and Building Codes Enforcement

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MEMORANDUM

TO: Construction Entities Associated with the University of Florida

FROM: David B. Kramer 
Building Code Administrator
Building Codes Enforcement

SUBJECT: EH&S to Assume Fire Plan Review and Inspection Responsibilities

EH&S has been assigned the duty of fire plan review and inspection by Vice President for Finance and Administration, now Business Affairs as previously conducted by the State Fire Marshal (SFM). We are pleased to announce as of June 1, 2015 EH&S will assume these duties.

The duties within EH&S's Building Codes Enforcement Division have been assigned to Ms. Kristy Stalnaker and as backup Mr. Richard Graves. Both are fully qualified to perform construction plan reviews and on site construction inspections by the Office of State Fire Marshal. The fire and life safety plans reviewer and inspector will primarily be Ms. Stalnaker should you have questions about upcoming projects.

In the future it will no longer be necessary to provide 4 signed and sealed sets of documents and 3 sets of specifications for review. Nor will we need a completed SFM Checklist. Once a project is submitted for permitting only 2 signed and sealed sets of documents are required for review and approval. The process will be identical to permitting now in place with the exception of not having to submit the plans for approval to the SFM. Fire safety inspections can be scheduled on a daily basis rather than having to schedule them 5 days in advance. It is our opinion that this new process will benefit the projects in both saving of time and money.

The building code enforcement program is entirely funded through permit fees collected from permitted projects. In order to fund this new initiative our fees will increase by 20% however this should result in an overall savings to the project. The fee schedule for projects over \$500,000 will increase from \$3.24/\$1,000 to \$3.86/\$1,000. This results in a net savings to the project of \$1.86/\$1,000 from no longer paying a fee to the SFM. The fee to the SFM was \$2.50/\$1,000. The new fee schedule is attached for your use.

Projects that have already been submitted to the State Fire Marshal (SFM) for review and approval and to which a SFM file number has been assigned will need to complete the inspection process through the established policies and procedures for SFM reviewed projects. Any questions concerning which projects should be inspected by the SFM should be directed to my attention.

Please feel free to contact me with any questions or concerns about this new initiative. As always our staff is here to assist you and your architects, engineers, contractors and subcontractors.

TOTAL VALUATION	TOTAL PERMIT FEES = PERMIT FEE + PLAN REVIEW FEE
Under \$4334	Permit Fee is \$40.00 + Plan Review Fee \$20.00 (Minimum Fee)
\$4334 to \$50,000	Permit Fee is \$40.00 for the first \$4333 plus \$6.48 for each additional thousand or fraction thereof, to and including \$50,000 + Plan Review Fee is 50% of Permit Fee
\$50,001 to \$100,000	Permit Fee is \$336.00 for the first \$50,000 plus \$5.18 for each additional thousand or fraction thereof, to and including \$100,000 + Plan Review Fee is 50% of Permit Fee
\$100,000 to \$500,000	Permit Fee is \$595.00 for the first \$100,000 plus \$3.89 for each additional thousand or fraction thereof, to and including \$500,000.00. + Plan Review Fee is 50% of Permit Fee
\$500,000 and up	Permit Fee is \$2,151.00 for the first \$500,000.00 plus \$2.59 for each additional thousand or fraction thereof + Plan Review Fee is 50% of Permit Fee

ADDITIONAL FEES:

BUILDING MOVING FEE

For the moving of any building or structure, the fee shall be \$120.

DEMOLITION FEE

For the demolition of any building or structure, the fee shall be \$60.

RE-INSPECTION FEE

Re-inspection Fees when accessed are \$100. Re-inspection fees are only accessed after multiple inspections of the same failed item(s) noted on the inspection reports.