

Request for State Fire Marshal (SFM) Inspection

Your Name*: _____ Your Email address: _____

*(Request must be made by University Project Manager)

Your Phone Number: _____ Fax Number: _____

Desired Inspection Date*: _____ Time: _____

*Provide EH&S with a MINIMUM of five (5) working days notice prior to requested date of inspection. You will receive electronic meeting notice for request, confirmation and outcome of the inspection.)

Building and Project Information

UF Building Number: _____ Building Name: _____

UF Project Number: _____ Building Square Footage: _____ Number of Stories: _____

SFM Permit #: _____ (Without this number, your request will be delayed)

Street Address (Off Campus Buildings Only): _____

City (Off Campus Buildings Only): _____

Room Number (If partial building renovation/addition): _____

Occupancy Classification, NFPA: _____

Type of Construction, FBC: _____

Check All Applicable Boxes:

Intermediate* Final** Above Ground Sprinkler Other (Specify)

Alarm System Hood System Below Ground Sprinkler _____

* Intermediate inspections are required prior to the installation of hard finishes. Typically most sprinkler piping and fire alarm conduit is installed. Hydro testing of the sprinkler pipe should be complete or scheduled for the day of the inspection.

** A final inspection is required at the completion of the project and prior to occupancy. Items required at the time of final inspection: NFPA 72 fire alarm certification papers, fire alarm system tagged and functional, NFPA 13 underground and above ground material and test certificates, SFM approved drawings, all addendums, and all approved change orders. The building should be clean and ready for occupancy. The SFM will not make a punch list for the contractor. More than a few minor items requiring correction may result in denial of occupancy until corrected. Occupancy approval is decided on a case-by-case basis. All items listed by the SFM must be corrected within 30 days of the inspection date.

The time and date will be confirmed by EH&S as soon as received. Re-inspection fees may be accessed by the SFM if the project is not ready at time of inspection. 24-hour notice required for cancellation.